

1. TITLE OF THE CERTIFICATE (CZ)<sup>(1)</sup>

**Vysvědčení o maturitní zkoušce z oboru vzdělání:  
23-43-L/51 Provozní technika (dálkové studium)**

<sup>(1)</sup> In the original language

2. TRANSLATED TITLE OF THE CERTIFICATE<sup>(2)</sup>

**Maturita Certificate in:  
23-43-L/51 Operation Technician (distance study)**

<sup>(2)</sup> This translation has no legal status.

## 3. PROFILE OF SKILLS AND COMPETENCES

**General competences:**

- be familiar with various methods of learning, use sources of information well, show functional literacy;
- understand assignments or identify the cores of problems, exert variable solutions, be able to work both independently and within a team;
- formulate views and attitudes verbally and in writing, communicate on elementary level in one foreign language, be motivated to extend own language competences;
- cope with changing socio-economic conditions, be financially literate; - be aware of the labour market mechanisms, and of the employee-employer relationships, act on career decisions responsibly, understand the significance of lifelong learning;
- be able to use basic mathematics and the basic principles of physics and chemistry when needed in daily situations; - work with the means of information and communication technologies, exploit adequate sources of information, handle information effectively;
- act in an environmentally-conscious manner and in compliance with strategies for sustainability;
- support values of local, national, European and world cultures, recognize the value of life;
- exert fundamentals of health protection, occupational safety, and fire prevention and safety;
- exert norms and prescriptions in the field.

**Vocational competences:**

- work with the technical and economic documentation and supporting documents relating to the management activities of the production department;
- apply basic management skills to managing production processes;
- use application software for computer support of production management;
- propose technological processes of production of components and propose assembly procedures of non-complex sub-products;
- determine machinery, equipment, communal instruments, tools, gauges and other manufacturing equipment for the realization of technological operations;
- adjust technological conditions for the operation of machining, forming, heat treatment, assembly, etc. with regard to the level of technological amenities of specific workplaces;
- ensure technical maintenance and repair of machines and technological equipment, diagnose their technical condition;
- perform tests of mechanical properties of engineering materials, simple tests of their technological characteristics, tests of features of operational masses and materials;
- check machine parts and tools;
- participate on complex measurements and testing of engineering products with partial measurements.



## 4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

The graduate is employed in the middle management positions in the field of engineering with prevalence of manual activities such as leader of working teams, in work activities related to engineering technician in charge of operation. Examples of possible jobs: engineering technician - master or engineering technician - dispatcher. She/he can find employment in related type positions, such as engineering technician- technologist, engineering technician of technical control, test technician, service technician, or in other occupations and type positions in engineering.

## 5. OFFICIAL BASIS OF THE CERTIFICATE

<b>Name and status of the body awarding the certificate</b> Střední škola technická a ekonomická Brno, Olomoucká, příspěvková organizace Olomoucká 1140/61 Brno 627 00 CZ public school	<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b> Ministry of Education, Youth and Sports Karmelitská 7 118 12 Praha 1 Czech Republic
<b>Level of the certificate (national or international)</b> Upper secondary education completed by the Maturita examination <b>ISCED 354, EQF 4</b>	<b>Grading scale / Pass requirements</b> 1 excellent (výborný) 2 very good (chvalitebný) 3 good (dobrý) 4 satisfactory (dostatečný) 5 fail (nedostatečný) <i>Overall assessment::</i> Prospěl s vyznamenáním: Pass with Honours (the average mark is ≤ 1,5) Prospěl: Pass (an examination mark is not worse than 4) Neprospěl: Fail (the examination mark in one or more subjects is 5)
<b>Access to next level of education / training</b> ISCED 655/645/746, EQF 6	<b>International agreements</b>
<b>Legal basis</b> Law No. 561/2004 on Pre-school, Basic, Secondary, Post-secondary and Other Education (School Act) as amended by later regulations	

## 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme	Duration
<ul style="list-style-type: none"> <li>School- / training centre-based</li> <li>Workplace-based</li> <li>Accredited prior learning</li> </ul>	The ratio between theoretical education and practical training is defined by education providers themselves with regard to the respective educational programme and the employers' needs.	
Total duration of the education / training leading to the certificate		<b>2–3 years</b> / 400–660 consultation lessons
<b>Entry requirements</b> Upper secondary education completed by the final examination - Apprenticeship Certificate (ISCED 353, EQF 3)		
<b>Additional information</b> More information (including a description of the national qualifications system) available at: <a href="http://www.nuv.cz">www.nuv.cz</a> and <a href="http://www.eurydice.org">www.eurydice.org</a>		
<b>National Institute for Education, Education Counselling Centre and Centre for Continuing Education of Teachers – National Europass Centre Czech Republic</b> Weilova 1271/6 102 00 Praha 10 Czech Republic		
Done at Prague for the school year 2016/2017		  stamp and signature

## (\*) Explanatory note

This document is a supplement to a specific diploma/certificate. It provides additional information on competencies gained in the given field of study and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers and Decision No 2241/2004/EC of the European Parliament and of the Council of 15 December 2004 on a single Community framework for the transparency of qualifications and competences (Europass).

More information available at: <http://europass.cedefop.europa.eu>, <http://www.europass.cz>

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